



**NEW LOOK
COMING SOON!**

Office of the State Superintendent of Education

OSSE LEA LOOK-FORWARD: October 3, 2013—October 10, 2013

Key Events, Announcements, Updates and Deadlines

Enrollment Audit

NEW! Webinar: 2013 Child Count Process Updates

OSSE will host a webinar to review data expectations in preparation for the 2013 Child Count process. During the webinar, attendees and data users will be shown how to access student-level data in SLED and the steps to edit data elements that require LEA entry. In addition, there will be a discussion on the steps LEAs should take to resolve data discrepancies. Finally, there will be a review of the certification process and updates in timelines. Please register for this webinar by following the links below.

Date/Time: Thursday, October 3, 2013, 9:30a.m.-10:30a.m.

Registration Web Link: <https://www2.gotomeeting.com/register/583474602>

FINAL NOTICE! Quality Data for Accurate Funding Campaign runs through October 7

OSSE provides technical assistance to LEAs to resolve any errors or discrepancies to ensure data in SEDS and SLED are accurate. It is imperative for LEAs to provide accurate data to ensure accurate funding is determined. OSSE's Enrollment Team stresses the importance of delivering quality data into your database. Please continue to make continuous updates to your data as information is received. Enquiries can be submitted to OSSE.enrollmentaudit@dc.gov.

REMINDER! Enrollment Audit Student Residency Prevention Hotline

OSSE strongly encourages school-based staff, District residents, and families to report information regarding any non-resident student receiving District-funded public education free of charge. This information can be reported to the Student Residency Fraud Prevention Hotline at (202) 727-7224. This is a confidential tip hotline. Caller identification is anonymous. Please post the attached [flier](#) in your school's student registration office.

Division of Early Learning

NEW! Celebrate [Let's Move! DC](#) on October 19

The District of Columbia Office of the State Superintendent of Education (OSSE) and the DC Head Start State Collaboration Office (DC- HSSCO), in partnership with Fit Kids-DC, are collaborating to celebrate First Lady Michelle Obama's *Let's Move!* Initiative by hosting the first annual [Let's Move! DC - Children and Families Health Expo](#) on Saturday, October 19 from 10:00a.m to 2:00p.m. at the Deanwood Recreation Center, just across the street from the Deanwood Metro exit.

Come join the party for a day of:

- Music and Entertainment
- Prizes and Giveaways!
- Local farmer markets showcasing DC's rich variety of food
- Health and fitness exhibits/activity station
- Free sports classes for the kids!



Division of Early Learning (Continued)

- Come work out with the Washington Green Hawks, DC's professional entertainment basketball team!
- MLS DC United will be there testing players' soccer skills, giving away prizes, and raffling off game tickets!!
- NFL Play 60, US Tennis Association, and The President's Challenge Program will all be there!
- Special appearance by Celebrity Chef Lauren Von Der Pool, personal Chef to Venus and Serena Williams. Giving away signed copies of her book "Eat Yourself Sexy!"
- Celebrating *Champions for Children* Awardees
- Children and parents can play in the Fit Kids-DC and Ruckus obstacle courses, fun zones, face painting, Zumba dancing, and much more!

[Let's Move!](#) is leading a nationwide effort to combat childhood obesity and encourage healthy lifestyle choices by empowering families to put their children on the path to a healthy future during their earliest months and years. The initiative aims to inspire children to eat healthy foods and have at least 60 minutes of physical activity per day, whether before, during, or after school. In addition, the DC public school system has become the first U.S. district to fully commit to the [Let's Move!](#) Active Schools Program. All 111 DC public schools have agreed to participate in the program. For any enquiries and questions, please email [Sheena King](#) or [Christophe Beard](#), or call at (202) 727-0969

NEW! FY14 Provider Meeting!

The 2014 fiscal year is here! OSSE is excited about the new services that will be implemented in order to better serve providers and the children of the district. Join us at our 2014 kick-off provider meetings to discuss such initiatives as bullying prevention strategies, OSSE early learning support structure, and early intervention services. Please plan to attend one of the following meetings below. OSSE providers not receiving subsidy may attend the Level I or Level II meeting.

COURSE	DATE/VENUE	TIME
Level I Providers	October 23/Christian Tabernacle Church of God, 2033 11th Street, NW	10:00a.m. – 12:00noon
Level II Providers	October 11/Bridges Academy, Inc. 6119 Georgia Avenue NW	10:00a.m. – 12:00noon
Home Providers	October 28/Isle of Patmos Baptist Church, 1200 Isle of Patmos Plaza, NE	1:00p.m. – 3:00p.m.

To RSVP, please email [Derrick Brace](#)

NEW! NATIONAL PREPAREDNESS COMMUNITY LAUNCHES NEW GROUP

The National Preparedness Community is an online community that allows individuals to discuss emergency preparedness best practices and share how they are working to better prepare their communities. The community is inviting members to join the newly launched educators, parents, and advocates group, which is uniquely focused on topics related to preparing youth.



Division of Early Learning (Continued)

Join the Community Registration only takes a minute. Once you register, you will be able to receive updates on Community activity via email.

Introduce Yourself Take a few moments to share with the Community who you are and what your area of focus is.

Start a Discussion Create a discussion thread about a new guide your office created, an upcoming webinar you want members to attend, or how you are helping the public become better prepared.

To learn more about FEMA's youth preparedness efforts, please visit: <http://www.ready.gov/youth-preparedness>

NEW! DC Professional Development Registry (PDR) Incentive Program!

There is still time to be eligible to win an iPad Mini or a FREE Creative Curriculum Training Coupon by participating in the DC Professional Development Registry (PDR) Incentive Program! The program is designed to increase District Early Childhood Education professionals' use of the PDR through incentivizing completion of an initial application for a Career Guide Level on the DC Career Guide. The program has been extended through October 30th.

The following are Incentive Program highlights:

For Early Childhood Education and Out-of-School Time (ECE) professionals: Simply register an account in the PDR or log into your existing account and apply for an initial level on the DC Career Guide between August 1 and October 30 to have your name entered in a random drawing to win an iPad Mini!

For Centers/Directors of District licensed child care subsidy programs: Simply encourage your staff to register an account in the PDR or to log into their existing PDR account and apply for an initial level on the DC Career Guide between August 1st and October 30th. The three licensed child care subsidy programs with the highest percentage of staff who are both registered in the PDR and have applied for an initial application for a Career Guide level will be eligible to receive a FREE Creative Curriculum Training Coupon!

To learn more about the PDR or for additional details about the Incentive Program, visit LearnDC at www.learnDC.org.

NEW! 2014 INFANT AND TODDLER SUBSIDY RATE INCREASE

Effective October 1, 2013, each provider will receive a 15% increase of their current subsidy reimbursement rate. The reimbursement rates will be increased in order to: (1) enhance the quality of child care through financial supports; (2) assist community based centers and homes in reaching high quality standards; and (3) increase the availability of high quality programs participating in the Child Care Subsidy Reimbursement Program. **Come to our October Provider Meetings to learn more!**

NEW! EARLY CHILDHOOD REPORTS AND RESOURCES

- [The State of Infant and Toddler Care in the District of Columbia: Baseline Quality Study and Workforce Survey Executive Summary](#)
- [DC Commission on Early Childhood Teacher Compensation](#)
- [Preparing Our Infant And Toddler Professional Workforce For The 21st Century](#)



Division of Early Learning (Continued)

NEW! PROVIDER SPOTLIGHT: PDR Incentive Program Winners

Congratulations to the 1st round winners of the Professional Development Registry Incentive Program!

- Mr. Jamal Berry, Infant/ Toddler Master Teacher, Educare of Washington DC
- Ms. Kermerish Prince, Teacher, Saint Timothy Episcopal
- Ms. Jane Banister, Facility Director, Georgetown University Hoyas Kids

Mr. Jamal Berry and Ms. Kermerish Prince have each won an iPad mini and Ms. Jane Banister has won a free creative curriculum training coupon for her center, Georgetown University Hoyas Kids. Congratulations!

NEW! Exciting Training Opportunities for Early Intervention Providers!

Coaching

October 22, 2013

9:00a.m.-12noon

Please register here: <https://www4.georgetown.edu/uis/keybridge/keyform/form.cfm?FormID=4673>

For more information please contact: [Latasha Rich](mailto:Latasha.Rich@georgetown.edu) at lr376@georgetown.edu or call (202)687-8807

Licensing Orientation

Center-Based

October 9, 2013

9:30a.m.-3:30p.m.

Venue: 810 First Street NE (3rd Floor Grand Hall)

How to register: <http://www.eventbrite.com/event/7887400427?ref=ebtnebreg>

Home-Based

October 10, 2013

9:30am-3:30pm

Venue: 810 First Street NE (3rd Floor Grand Hall)

How to register: <http://www.eventbrite.com/event/7920503439?ref=ebtnebreg>

Subsidy Provider Information Sessions

October 16, 2013

1:00p.m. - 3:00p.m.

Venue: 810 First Street NE (3rd Floor Grand Hall)

October 29, 2013

1:00p.m. - 3:00p.m.

Venue: 810 First Street NE (3rd Floor Grand Hall)

For more information please contact: [Erica Anderson](mailto:Erica.Anderson@dc.gov) at Erica.Anderson@dc.gov or call (202) 727-8149

REMINDER! Kindergarten-Entry-Assessment Teaching Strategies

DATA REPORTING DATE TO OSSE: All schools must submit KEA data for all participating students to OSSE by October 31, 2013. For more information, please contact [Mahlet Getachew](mailto:Mahlet.Getachew@dc.gov)



Division of Elementary & Secondary Education

REMINDER! Truancy Prevention Resource – Truancy Prevention Mailbox

Did You Know?

Did you know that missing just 10% of the school year in the early grades can leave many students struggling throughout elementary school? (Attendance Works)

ATTENDANCE MATTERS! In conjunction with Attendance Awareness Month, the Office of the State Superintendent of Education formally announces its Truancy Prevention Mailbox, a resource for educators, parents and other educational stakeholders to submit questions related to truancy prevention. Questions can be submitted to osse.truancy prevention@dc.gov.

REMINDER! Federal Fiscal Year 2013 Consolidated Application Guidebook Now Available

OSSE is pleased to announce the release of the *Federal Fiscal Year 2013 Consolidated Application Guidebook*, a resource developed to provide LEAs with guidance on completing the Federal Fiscal Year 2013 Consolidated Application. The guidebook contains a collection of individual technical assistance documents for critical sections of the application. This step-by-step guide gives each LEA the ability to access specific parts of the Federal Fiscal Year 2013 Consolidated Application as needed without reviewing the entire Phase II instructions document. The guidebook provides (1) each program's purpose, (2) each program's eligibility, (3) step by step instructions on how to complete the section, and (4) associated links for further guidance specific to the covered programs. Please visit <http://osse.dc.gov/node/618142> to access the resource. For any questions or comments, please contact [Robin Bessler](#).

REMINDER! FFY 2013 Consolidated Application Status

ELSEC's grants management team will provide weekly status updates to LEAs in reference to their FFY 2013 Consolidated Applications. ELSEC allocated Title I, Title II, and Title III funds to 54 LEAs, of which 29 LEAs have submitted Phase II applications. Please click on the link to view the current [Consolidated Application Status Report](#).

REMINDER! Complaint Procedures for Elementary and Secondary Education Act Programs and Grants

OSSE has a formal policy for receiving and addressing state-level complaints related to ESEA programs for sub-recipients of funding made available under the Elementary and Secondary Education Act of 1965, as amended (ESEA). The procedure described in this policy applies to complaints arising from and related to ESEA program administration, sub-grantee administration, equitable services and ESEA accountability classifications. Detailed guidance is available on the OSSE website located [here](#).

For more information on filing a complaint or appealing an LEA decision regarding the provision of educational services to homeless students and parents under McKinney-Vento, please refer to the policies on OSSE's [Homeless Children and Youth Program](#) webpage under the Division of Elementary and Secondary Education.

For more information on filing a complaint regarding the provision of specialized education services to disabled students under IDEA, please refer to the policies under OSSE's [Division of Specialized Education](#) webpage. Please share this information with your program staff and participants.



Division of Post-Secondary & Career Education

REMINDER! OSSE Scholars Application Now Available

OSSE Scholars provides high-achieving, academically motivated students who exhibit financial need with the opportunity to attend selective summer college programs at partner universities. This program offers early exposure to college-level academics, navigating a college environment, and, at certain universities, earning college credit. OSSE fully funds tuition, room and board, books, and transportation for selected students.

In order to become eligible, students must:

- Be a District resident attending a District public or charter school
- Be a current sophomore or junior
- Have a GPA of at least 3.0
- Have demonstrated financial need
- Exhibit leadership and maturity through extracurricular and/or community involvement

For more information and the application, please visit <http://osse.dc.gov/service/osse-scholars-summer-enrichment-program>. The application deadline is **Friday, October 25**.

For questions or concerns, please contact [Jill Wohrle](#), or by phone at (202) 741-6415.

REMINDER! Dual Enrollment Funding Opportunity

The OSSE Dual Enrollment Fund provides support for unmet tuition, fee and book costs for high school students enrolled in postsecondary classes at District universities. OSSE can provide support and funding to schools looking to create new dual enrollment partnerships. If your school is interested in increasing the number of students who participate in dual enrollment, please contact [Jill Wohrle](#), or by phone at (202) 741-6415.

Division of Specialized Education

REMINDER! Fiscal Policy and Grants Management releases IDEA Phase II Application

The OSSE is pleased to announce the release of the FFY2013 Phase II application for IDEA, Part B funds for LEAs. The application along with a memo with instructions can be found online at:

<http://osse.dc.gov/service/fiscal-policy-and-grants-management>.

Applications are due no later than **November 8, 2013** at 5pm. If you have any questions regarding funding for IDEA or the Phase II application please contact [Faith Leach](#), **Fiscal Policy Manager** or call on **(202)741-5091**.

REMINDER! New LEA Support Model for 2013-2014

As previously announced, OSSE is transitioning to a new LEA support framework—the LEA Inquiry Team Model. This model is designed to provide LEAs with a "one-stop shop" for receiving support tailored to meet their needs. The Office of Data Management and the Division of Specialized Education are launching the model, which is intended to expand as other divisions join the effort.



Division of Specialized Education (Continued)

In this model, staff from different practice areas will support an assigned group of LEAs. These teams are supported by a primary point of contact (POC), who, in consultation with a secondary POC, will route both data and practice/policy questions to pre-designated resources assigned to support specific LEAs via LEA "Inquiry Teams." This process is designed to ensure that LEAs receive timely and robust answers to their questions. The second function of the model is to proactively review data for LEAs to design targeted assistance that supports performance improvement.

For example, if data shows that particular LEAs are experiencing challenges within an area of practice, OSSE may offer targeted technical assistance or link the LEAs to others that may be having success for consultative purposes. In addition, if questions on a particular topic are received in the OSSE Support Tool by more than one LEA, this will indicate a need for OSSE to create and post state-level guidance.

LEAs should use the new OSSE Support Tool, released on August 16, 2013, for all inquiries. While many LEA special education representatives have already received training on the use of this tool, OSSE will be providing additional guidance to other LEA personnel. Each LEA will be contacted by its designated POCs to provide further details regarding the model and will also be available to answer any questions LEAs may have at that time.

The Office of Data Management and Division of Specialized Education look forward to collaborating with LEAs to fine tune this new approach, which is intended to provide high quality support designed to meet LEA needs. If you have any questions, please do not hesitate to contact Jeffrey Noel, Director of Data Management by email at Jeffrey.Noel@dc.gov, or Amy Maisterra, Assistant Superintendent, Division of Specialized Education, by email at Amy.Maisterra@dc.gov.

Special Education Data System (SEDS) Updates

REMINDER! Special Education Data System (SEDS) - LEA Data Administrator II Course Modules 3-5

The Division of Specialized Education (DSE) is pleased to announce the continuation of the 2013 LEA Data Administrator (LDA) II course. All LEAs are required to have at least one representative (two preferred) complete all five professional development modules for this course. At this point, one person from each LEA should have completed both modules 1 and 2 of the LEA Data Administrator II course.

The remaining three modules will be delivered via an online course. Upon completion of all 5 modules, attendees will receive a certificate of completion and be awarded 11 Professional Learning Units (PLUs). Below are the dates and times of each course. Please review and register for the remaining three modules by clicking on the links provided.

COURSE NAME	DATE	TIME
2013 LDA Module 3	Wednesday, October 23	10:00a.m. – 12:00noon
2013 LDA Module 4	Wednesday, November 20	10:00a.m. – 12:00noon
2013 LDA Module 5	Wednesday, December 18	10:00a.m. – 12:00noon



Division of Wellness & Nutrition

NEW! Connecting Organizational Goals with OSSE's Health and Physical Education Standards

OSSE, The Healthy Youth and Schools Commission, and DC Hunger Solutions are hosting a FREE training for non-profit organizations that provide health education, nutrition, or physical activity programs in DC public or public charter schools. This workshop will be held on Tuesday, October 8 from 9am and will provide interactive training on connecting program goals and objectives to OSSE's Health and Physical Education standards. Please forward this information to any organizations that are working in your schools so that they can better assist you in meeting OSSE's Health and Physical Education Standards. To sign up, please email your RSVP to asmith-parker@frac.org.

REMINDER! Healthy Schools Act Messaging Campaign

As the 2013-14 school year is in full swing, the Healthy Youth and Schools Commission looks forward to your continued efforts to improve health and wellness at your school. The Commission, in partnership with the OSSE, is launching a Healthy Schools Act (HSA) messaging campaign. To promote awareness of the HSA, the Commission created a HSA [infographic](#) which provides a simple description of the components of the Act.

An HSA infographic banner, posters and fliers are available for your school. Please help us by sharing this infographic and accompanying materials with students, teachers, staff, and families so that the broader community has a better idea of how the Act is working to improve health. In addition, this infographic is currently being displayed on a number of bus stops throughout the District and the Commission, in partnership with OSSE, will continue disseminating [Healthy Schools Act Tips](#) that share information on the Act and highlight schools employing best practices.

REMINDER! Growing Healthy Schools Week, October 20 – 26

[Growing Healthy Schools Week](#) celebrates **school gardens** and **farm to school** programs throughout the District. During the week, school staff work with local non-profits, farms and chefs to coordinate inspiring activities aimed at engaging students in a conversation about seasonality, plant cultivation, and nutrition. The registration deadline is Friday, October 11, so get your classroom or school [registered](#) today!

REMINDER! Meal Pattern Training for Lunch and Breakfast hosted by The National Food Service Management Service Management Institute, October 30

School food authorities and vendors are invited to attend the Lunch and Breakfast Meal Pattern Training hosted by The National Food Service Management Institute on Wednesday, October 30 from 8:30 a.m. to 4:00 p.m. at OSSE, 810 First Street, NE, Third Floor Grand Hall Side A. This training provides an overview of the lunch and breakfast meal pattern and focuses on food-based menu planning required for the National School Lunch Program. Various group activities support each of the lesson topics. Note: This training **does not** discuss certification of compliance with meal requirements or the six (6) cents per lunch rule.

Lesson topics include:

- New Meal Pattern
- Vegetable Subgroups
- Whole Grain-Rich Foods
- Meal Components and Menu Planning



Division of Wellness and Nutrition (Continued)

- Calorie Range for Breakfast and Lunch Menus
- Dietary Specifications for Sodium, Saturated Fat, and Trans Fat
- Offer Versus Serve (OVS)

Please send your RSVP by email to [Noni Robinson](#).

Office of Data Management & Assessment

NEW! 2013 DC CAS IDEA Nonparticipant

OSSE is required to report federally the reasons students with disabilities did not participate/did not receive a valid score on the DC CAS. In the ongoing efforts to reduce burden, OSSE has posted a file in each applicable LEA's folder on OSSE's secure FTP site with a list of students with disabilities at that LEA considered nonparticipants/not receiving valid scores on the 2013 DC CAS. LEAs should check this file and notify OSSE if any of the information is incorrect. If the information is correct, the LEA does not need to take any action. LEAs should review this information and notify [Jessica Mellen Enos](#) of any discrepancies by November 1, 2013.

NEW! 2014 DC CAS Blueprint

The approved and finalized blueprint for the spring 2014 DC CAS for all tested grades and subjects has been posted to OSSE's website: <http://osse.dc.gov/service/dc-cas-planning-resources-and-guidelines>. If you have any questions, please contact [Jessica Mellen Enos](#).

NEW! Statewide Longitudinal Education Data System (SLED) Training, October 8

The Statewide Longitudinal Education Data System (SLED) is a single, comprehensive repository of student and education-related data needed to improve education planning, management, reporting, instruction and evaluation. The SLED will ensure that gathered data is easily available to those who need it, including students and parents, educators, researchers and others involved in education in the District. This program will help educators and education leaders make the decisions that will have the best possible effect on student outcomes through increased access to accurate data and the tools to analyze the data.

There is an abundance of PK-12th grade public student level education data available through the SLED:

- Student Demographic and Enrollment Data Reporting by Ward, Grade, Gender, Race, Ethnicity, School, Local Education Agency (LEAs)
- School Mobility
- Ability to identify and report to LEAs students that are incorrectly enrolled at more than 1 school at the same time
- 6 years of DC Comprehensive Assessment System (DC CAS) test data
- 10 years of SAT, PSAT, AP and ACT data
- Special Education information
- 200,000+ Unique Student Identifiers
- Annual Enrollment Audit Data from 2001-Present



Office of Data Management & Assessment (Continued)

- Direct Certification to identify and report to schools those students that are categorically eligible to receive free meals
- Postsecondary Data from 2000-2011

There will be a Statewide Longitudinal Education Data System (SLED) Training session for LEAs on **October 8 from 1:00-3:00 pm at OSSE, 810 First Street, Room 3002, 3rd Floor CIO Training Lab**. Please join us for the upcoming session to learn more! To register, send an email to SLED.info@dc.gov.

NEW! 2013-14 Assessment Working Group

OSSE is reconstituting the Assessment Stakeholder Working Group for LEAs to provide input on assessment policy, the transition to next generation assessments, and to ensure transparency and LEA representation in assessment decisions and next steps. The group will meet approximately once each month, sometimes in person and sometimes via phone/web conference. Participants will be expected to attend meetings, provide meaningful feedback and guidance, consider multiple perspectives, and communicate the work of the group to the broader DC education community. If you are interested in being a participant in this group or have any questions, please contact [Jessica Mellen Enos](#) or call, (202) 535-2651 by 5pm, October 11, 2013.

REMINDER! Register Today for the SLED New and Existing User Training

The Office of Data Management will host Statewide Longitudinal Education Data (SLED) System training for new and existing SLED users on Tuesday, October 8 – 1:00 p.m. -3:00 p.m. All training sessions will take place at OSSE, 810 First Street, NE, Third Floor Training Lab. To register for the training session, please send an email message to SLED.info@dc.gov.

REMINDER! 2013-2014 DC CAS Alt Registration

The District of Columbia Comprehensive Assessment System Alternate (DC CAS Alt) is a portfolio assessment given to students with the most significant cognitive disabilities and who are unable to participate in the general assessment (DC CAS) even with accommodations and/or modifications. Potential DC CAS Alt students must be registered by Friday, October 18, 2013.

For additional information, please contact [Michelle Blakey-Tuggle](#) or visit <http://osse.dc.gov/service/dc-cas-alt-participation-criteria-and-forms>.

REMINDER! New LEA Support Model for 2013-2014

As previously announced, OSSE is transitioning to a new LEA support framework—the LEA Inquiry Team Model. This model is designed to provide LEAs with a "one-stop shop" for receiving support tailored to meet their needs. The Office of Data Management and the Division of Specialized Education are launching the model, which is intended to expand as other divisions join the effort. In this model, staff from different practice areas will support an assigned group of LEAs. These teams are supported by a primary point of contact (POC), who, in consultation with a secondary POC, will route both data and practice/policy questions to pre-designated resources assigned to support specific LEAs via LEA "Inquiry Teams."



Office of Data Management & Assessment (Continued)

This process is designed to ensure that LEAs receive timely and robust answers to their questions. The second function of the model is to proactively review data for LEAs to design targeted assistance that supports performance improvement.

LEAs should use the new OSSE Support Tool, released on August 16, 2013, for all inquiries. While many LEA special education representatives have already received training on the use of this tool, OSSE will be providing additional guidance to other LEA personnel. Each LEA will be contacted by its designated POCs to provide further details regarding the model and will also be available to answer any questions LEAs may have at that time. The Office of Data Management and Division of Specialized Education look forward to collaborating with LEAs to fine tune this new approach, which is intended to provide high quality support designed to meet LEA needs. If you have any questions, please do not hesitate to contact Jeffrey Noel, Director of Data Management by email at Jeffrey.Noel@dc.gov, or Amy Maisterra, Assistant Superintendent, Division of Specialized Education, by email at Amy.Maisterra@dc.gov.

For access TO THE OSSE SERVICE TOOL, Please send your request by email to [Katie Williams](#)

REMINDER! English Language Learner (ELL) Identification Guidance

OSSE will be providing a webinar and resources for LEAs on the identification of ELL students within the coming weeks. If you are interested in attending the webinar or receiving these resources when they become available, please email [Michelle Blakey-Tuggle](#) or [Jessica Mellen Enos](#).

REMINDER! Phase II: Staff Data Collection

Phase II of the annual staff data collection for federal reporting is underway, focusing on evaluation and retention. Please note that the process has been modified from previous years to include additional requirements, and will involve Pre-K-12 staff and Early Childhood Providers who are funded via the UPSFF. For more information, please contact [Jessica Mellen Enos](#).

REMINDER! PARCC Technology Guidelines for Online Assessments

The Partnership for Assessment of Readiness for College and Careers (PARCC) has released technology guidelines for the online assessments for the 2014-2015 school year. Please click [here](#) to access PARCC's latest technology recommendations and resources. For questions related to the guidelines, please call the OSSE Help Desk at (202) 719-6500 and select option 3. OSSE will continue to provide guidance on preparing for PARCC assessments in upcoming editions of the *LEA Look-Forward*.

REMINDER! Amended AMAO Targets for the District of Columbia

OSSE submitted a request to the U.S. Department of Education (ED) to amend the Title III portion of the State's Consolidated State Application under section 9302 of the Elementary and Secondary Education Act of 1965, as amended (ESEA). Under Title III, states are required to use three Annual Measurable Achievement Objectives (AMAOs) to make annual determinations for all public and charter LEAs that receive Title III funds. The OSSE proposed AMAO 1 targets did not meet the accountability requirements for SEAs under Title III. Based on technical assistance from ED, the District of Columbia AMAO targets were revised to reflect an annual increase in all AMAO targets. The 2013 targets for AMAO 1 Progress and AMAO 2 Attainment will be based on the results of the spring 2013 administration of ACCESS for ELLs®. AMAO 3 (AMO) outcomes are determined by DC CAS



Office of Data Management & Assessment (Continued)

Cohorts K-12: LEP students in grades K-12

ENGLISH LANGUAGE PROFICIENCY TARGETS	PERCENT OR NUMBER OF LEP STUDENTS MAKING PROGRESS IN ACQUIRING ENGLISH LANGUAGE PROFICIENCY	PERCENT OR NUMBER OF LEP STUDENTS ATTAINING ENGLISH LANGUAGE PROFICIENCY
2012-2013 School Year	61%	16%
2013-2014 School Year	62%	17%
2014-2015 School Year	63%	18%
2015-2016 School Year	64%	19%
2016-2017 School Year	65%	20%

REMINDER! LEA Contact Information

OSSE is reaching out to LEAs to update OSSE's LEA Contact List for the 2013–14 school year. LEAs should provide the appropriate names, titles and contact information for the following contact types:

- Data Manager
- Finance/Grants Manager
- Special Education Data System Trainer
- Special Education Coordinator
- Head of School
- SEDS Team Leader
- SEDS Data Administrator
- Enrollment Auditor
- Homeless Liaison
- LEP Coordinator
- Assessment Specialist
- Information Technology Manager

To facilitate this process, OSSE has created an [online form](#) for LEAs to use when submitting contact information. LEAs may input new information all at once, or revisit the form to add additional information at any point during this process. For assistance with this process or the form, please contact [Jessica Mellen Enos](#).

Office of Grants Management and Compliance

REMINDER! DC OSSE Consolidated List of Federal Grant Programs Impacted by Sequestration

Please visit the [OSSE website](#) for information pertaining to the 2013-2014 allocations for LEAs in Washington, DC. To learn more about the impact of sequestration regarding federal grants, click [here](#). If you have any questions or concerns, please contact [Cedric Thompson](#). Please visit <http://www.bruman.com/index.php/sequestration-resources/> to access additional guidance on sequestration.



Office of Grants Management and Compliance (Continued)

REMINDER! FY 2013 Federal Grant Closeout Deadline

The following deadline will be strictly enforced.

DEADLINE	ACTION
Friday, November 15	Last day to submit reimbursement workbooks

OSSE Chief Information Office (CIO)

NEW! FY 14 Schools Technology Fund

Pursuant to the Fiscal Year 2014 Budget Request Act of 2013, OSSE is disbursing the **Schools Technology Fund** to Local Education Agencies (LEAs) for use in the improvement of technology in the District's public schools. The fund disbursement is based on the 2012 Audited Enrollment Numbers and the award period is from October 1, 2013 through September 30, 2014. Additionally these funds will support the Federal Department of Education's move to online standardized testing. For more information about online test requirements, please visit the [PARCC](#) website.

General Announcements

UPDATE! FEMS offers Fire Safety Education Classroom Presentations for Students

Fire and Emergency Medical Services Chief Kenneth Ellerbe strongly supports the philosophy that fire safety is an important topic that should be educated to all residents and visitors of the District of Columbia including children. Highlighted below are a few fire safety educational programs that the District of Columbia Fire & EMS Department (DCFEMS) offers each year that are designed to strengthen elementary and middle school age children's knowledge in the area of fire safety education. These programs are fun and very interactive and can be presented in any classroom setting at the request of any DC Public or Public Charter school teacher or administrator.

Safety Smart about Fire

Safety Smart about Fire is a one-hour program presentation designed for grades K-3 offered by DCFEMS Public Educators to reinforce simple safety principles.

Our educators gather the assistance of Disney's Timon and Pumba (via digital media) to reinforce the following learning factors:

- Making A Home Fire Escape Plan & Its Importance
- Smoke Alarms & Their Importance
- Understanding Why Smoke is Poisonous
- The Fundamentals of Getting Down, Getting Out, & Staying Out
- Don't Play With Matches or Lighters



General Announcements (Continued)

Safety Smart Science (Understanding Fire)

Safety Smart Science is a one-hour program presentation designed for grades 4-8 offered by DCFEMS Fire Educators to reinforce the science behind fire. Through a structured curriculum with activities, educators, with the assistance of Bill Nye the Science guy (via digital media), expand on the science concepts. The program provides opportunities for students to apply research, writing, analytical, and teamwork skills. To schedule a presentation for your students, please contact [Ms. Samone Hoston](#), Fire Education Information Specialist, FEMS Fire Prevention Division or call on **(202) 727-1614**.